



## FINAL INSPECTION CLEANING GUIDE

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Please ensure that the following items are attended to before the final inspection of your property.

- Paintwork – Wash down all walls and ensure that all marks are removed, clean all skirtings, doors, robes and power points.
- Carpets – Arrange for the carpet to be dry cleaned or steam cleaned and have all stains removed. **The receipt is required at the final inspection.**
- Floors – Tiled and wooden floor areas are to be cleaned paying special attention to the grouting in the tiles.
- Cabinets – To be cleaned internally and all doors and bench tops are to be free of dirt and grime.
- Appliances – Remove all grease from oven, cook top, griller, rangehood and dishwasher.
- Windows – To be cleaned inside and out (where possible).
- Window Coverings – To be cleaned.
- Light Fittings – Replace all globes not working; clean/wipe all light fittings to remove dust and insects.
- Bathroom – Clean all tiled walls paying special attention to mouldy grout. Clean bath, basin, toilet, shower screen and exhaust fan.
- Remove all personal belongings from the property including rubbish, boxes etc.
- Garage/Car spaces/Storage – Oil stains are to be cleaned and all rubbish removed.
- Complete mail redirection form.
- Notify all relevant authorities for final readings and disconnection following vacate inspection.
- Gardens (where applicable) – Ensure all lawns are mowed, garden beds weeded, edges trimmed, paths swept.

**NOTE: Rent will be charged until the keys, remotes and rent card have been returned to our office. Please call your Property Manager to arrange for a final inspection once you have completed the guidelines above.**