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Luxe Property
627 Chapel Street
South Yarra, VIC 3141
enquiries@luxeproperty.com.au
Fax: 9826 5859

Dear Sir/Madam,

RE: (Property address)

Please be advised that I/we hereby wish to give 28 days written notice of my/our intention to vacate the above mentioned premises on(Date of vacate)

The property shall be left in a clean and tidy state and will be free of all personal property when I/we meet with you on the vacate date specified above. I/we are aware that rent will be charged until the keys have been returned to you.

Should you have any queries regarding the above you may contact me/us on the following contact numbers.

(H)..... (Mobile).....

(E-Mail).....

Kind regards,

Signature

Name: